

MINUTES

BOARD OF TOWN COMMISSIONERS

January 14, 2019

The regular meeting of the Board of Town Commissioners was called to order on Monday, January 14, 2019 at 7:30 p.m. at Town Hall, 39 N. Hickory Avenue, Bel Air, Maryland.

MEMBERS PRESENT: Susan U. Burdette, Chair
Amy G. Chmielewski
Philip L. Einhorn
Patrick T. Richards

ABSENT: Brendan P. Hopkins

STAFF MEMBERS PRESENT:

L. Jesse Bane, Town Administrator
Trish Heidenreich, Director of Economic Development
Stephen Kline, Director of Public Works - arrived 7:50 pm
Michael Krantz, Director of Administration
Lisa Moody, Director of Finance
Charles Moore, Chief of Police
Kevin Small, Director of Planning
Charles Keenan, Town Counsel
Joan Suitt, Recording Secretary

APPROVAL OF AGENDA:

Chair Burdette called for approval of the Agenda.

Commissioner Richards moved and Commissioner Einhorn seconded the motion to approve the Agenda as written. The motion carried.

PRESENTATIONS:

Student Achievement Award - Cody Rice - Homestead/Wakefield Elementary

Cody Rice is a 5th grade student at Homestead/Wakefield Elementary who epitomizes Wildcat Pride, a model student and citizen. Cody exemplifies the school's three rules: Be Safe, Be Respectful, Be Responsible.

Cody has an enthusiasm for learning, works to his fullest potential, is responsible, and willing to lend a helping hand. He is a role-model student of the highest caliber with impeccable character.

Cody is involved with year-round travel baseball as first baseman and catcher for the Bel Air Braves, plays fall soccer as goalie, and plays flag football. He shows great leadership and dependability as part of the First Lego League Team. Cody is a "We Monster" not a "Me Monster" because he always helps the team to move forward to achieve their goals. He also initiated a school-wide recycling program and always goes out of his way to be a service to his teachers and peers.

On behalf of the Bel Air Board of Town Commissioners, Chair Burdette presented Cody Rice with a Student Achievement Award and encouraged his continued commitment to excellence.

Certificate of Recognition - Greco Family - 25 Days of Christmas Kindness

Chair Burdette advised every Town could use a Greco family who treats people with consideration, stays aware of friends, neighbors and just shows up to help throughout the community.

The Greco family, Michael, Megan, son Mickey, and daughter Victoria are committed to being residents who impact the wellbeing of the community. The Greco family created and enacted **25 Days of Christmas Kindness** throughout the Town of Bel Air. Along with neighbors who joined them, the Greco family gave homemade treats to local firefighters and police officers, gathered toiletries and gifts for pediatric cancer patients, collected warm clothing items for the homeless, along with similar activities.

Chair Burdette asked the Greco family to explain a part of the project that was their favorite.

Mickey Greco feels there is not a lot of kindness in Town especially around Christmas and enjoyed being at Aldi's giving people quarters for their shopping carts. Victoria Greco likes Christmas Kindness because it puts a smile on people's faces. Michael Greco informed this was Megan's brainchild years ago that has grown through word of mouth and stated the value of kindness in life is the most important attribute one can have. Michael appreciates friends and neighbors who joined in and the media outlets who helped people follow us and begin doing their own thing. Megan stated most important is seeing people happy and appreciates the people who donated items for Johns Hopkins Pediatric Cancer Center. Megan advised you don't have to spend money, just do one small thing to put a smile on a face.

On behalf of the citizens of the Town of Bel Air, the Bel Air Board of Town Commissioners earnestly express our appreciation to the Greco family for continuing their tradition of the **25 Days of Christmas Kindness**. Chair Burdette presented a Certificate of Recognition to the family.

APPROVAL OF MINUTES:

Commissioner Richards moved and Commissioner Einhorn seconded the motion that the minutes of the Bel Air Board of Commissioners' meetings held on December 17, 2018 and January 8, 2019 be approved as submitted.

Ayes: Commissioners Chmielewski, Einhorn, Richards and Burdette

Nays: None

Absent: Commissioner Hopkins

Abstained: Commissioner Richards - December 17, 2018 meeting

The motion carried.

PUBLIC HEARING:

Ordinance No. 788-18 - Amending Town Code Chapter A500 Cable Television Franchises Article I. Comcast Franchise Agreement

Mr. Krantz, Director of Administration, reported the Town of Bel Air Code, Chapter A500, Cable Franchise Agreement, Article I. Comcast Franchise Agreement was last enacted and made effective by the Board of Town Commissioners on February 9, 1999 by Ordinance No. 608-99 for a term of fifteen (15) years, expiring on February 9, 2014.

The Town of Bel Air entered into a Franchise Extension Agreement with Comcast of Harford County, LLC, on January 21, 2014, and mutually agreed to extend the terms and conditions of the existing Comcast Franchise Agreement, until a new cable franchise becomes effective.

Mr. Krantz advised Comcast of Harford County, LLC, has applied for a new ten (10) year non-exclusive franchise, with an option to automatically extend for two (2) additional five (5) year term extensions, for the operation of a cable television system within the corporate municipal limits of the Town of Bel Air.

Section 7.1 Franchise Fees

- i. The Grantee (Comcast) shall pay to the Franchising Authority (Town of Bel Air) a franchise fee in an amount equal to three percent (3%) of annual Gross Revenues received from the operation of the Cable System to provide Cable Service in the Franchise Area.

Chair Burdette called for public comments. There were none.

Chair Burdette called for Commissioner comments.

Commissioner Einhorn wanted clarification of the previous extension agreement date being the 24th or 21st of January, 2014. Mr. Krantz, Director of Administration, notified by saying the wrong day and corrected the date to the 21st.

There were no further comments and Chair Burdette closed the Public Hearing.

UNFINISHED BUSINESS:

Ordinance No. 788-18 - Amending Town Code Chapter A500 Cable Television Franchise Article I. Comcast Franchise Agreement

Commissioner Richards moved and Commissioner Einhorn seconded the motion that Ordinance No. 788-18, amending the Code of the Town of Bel Air, Chapter A500 Cable Television Franchises, Article I. Comcast Franchise Agreement, Section § A500-1 Renewal of Franchise, be approved by the Bel Air Board of Town Commissioners.

Commissioner Richards thanked Mr. Krantz for a job well done on the Franchise Agreement.

Ayes: Commissioners Chmielewski, Einhorn, Richards and Burdette

Absent: Commissioner Hopkins

Nays: None

The motion carried.

NEW BUSINESS:

Public Access Right-of-Way for Overlook at Gateway

Commissioner Chmielewski moved and Commissioner Einhorn seconded the motion that the Easement Agreement between Overlook at Gateway Condos and Legacy of Gateway Master Association and the Town of Bel Air be approved by the Bel Air Board of Town Commissioners.

Commissioner Richards wanted clarification that they are obligated to maintain the stormwater management pond. Mr. Small stated as part of the agreement they will maintain and the Town of Bel Air has access to enter and inspect. Commissioner Richards asked if this is fully approved by the Planning Commission and the developer. Mr. Small agreed.

Commissioner Einhorn stated this will solve problems for the people who live there and those who don't. Commissioner Einhorn advised, in the past people who wanted to use that access to the Ma & Pa Trail parked on their property upsetting those living in the development.

Ayes: Commissioners Chmielewski, Einhorn, Richards and Burdette

Absent: Commissioner Hopkins

Nays: None

The motion carried.

Personnel Policy Amendments: Policy II.E.01 - Employee Benefits Leave Policies Personal Leave

Commissioner Chmielewski moved and Commission Einhorn seconded the motion that revised Personnel Policy II.E.01 entitled Employee Benefits Leave Policies, Section H. Personal Leave, be adopted by the Bel Air Board of Town Commissioners.

Ayes: Commissioners Chmielewski, Einhorn, Richards and Burdette

Absent: Commissioner Hopkins

Nays: None

The motion carried.

COMPLUS Data Innovations, Inc. - Fast Track Parking Ticket Management System

Commissioner Richards moved and Commissioner Einhorn seconded the motion that the Bel Air Board of Town Commissioners approve a new three (3) year contract/agreement with COMPLUS Data Innovations, Inc., 120 White Plains Road, Tarrytown, New York 10591 for processing parking tickets using the COMPLUS 'Fast Track' Parking Ticket Management System and approve succeeding renewal periods provided there is no change in the scope of work.

Commissioner Einhorn wanted to know if the public will be able to continue feeding the meters with coins. Chief Moore advised that can be done.

Commissioner Richards wanted to clear up that COMPLUS is not part of the parking app.

Ayes: Commissioners Chmielewski, Einhorn, Richards and Burdette

Absent: Commissioner Hopkins

Nays: None

The motion carried.

Audit for Year Ending June, 30, 2018

Commissioner Richards moved and Commissioner Einhorn seconded the motion that the audit for FY 2018, ending June 30, 2018, completed by SB & Company, LLC, be accepted by the Bel Air Board of Town Commissioners.

Commissioner Einhorn thanked Ms. Moody and staff for the work they do in handling finances and stated the Town is fortunate.

Commissioner Richards commented on handling all the different funds and still not sure how it is kept straight in such an efficient manner.

Chair Burdette noted Ms. Moody also keeps track of our wellness.

Ayes: Commissioners Chmielewski, Einhorn, Richards and Burdette

Absent: Commissioner Hopkins

Nays: None

The motion carried.

PUBLIC COMMENT:

None.

COMMISSIONER COMMENTS:

Commissioner Chmielewski advised of receiving kindness during the recent snowstorm from her neighbor Mr. Poole who cleared her driveway with a snowblower.

Chair Burdette informed of upcoming events:

- January 17th - County Executive Barry Glassman's State of Harford County Address which will be a presentation of Harford County's progress in 2018 and plans for this year.
- January 17th - The Greater Harford Committee and the Harford County Chamber of Commerce is holding a reception in Annapolis showcasing the National Center for Manufacturing Sciences. This will also be an opportunity to meet with our Legislators.
- January 17th - Harford County Public Library at the Bel Air Branch will host its 3rd Annual Fairy Tale and Superhero Festival 9:00 - 5:00. There will be activities for children and youth all day including crafts, technology interactive with its StreamWorks Studio, a parade of Princes, Princesses and Superheroes, a dance party and more.

Local community leaders will share their favorite children's books throughout the day and Town Administrator Bane and Chair Burdette will be sharing our favorite books too.

ADJOURNMENT:

The meeting was adjourned at 8:05 p.m.

Signature on file

Susan U. Burdette, Chair
Board of Town Commissioners

Signature on file

Michael L. Krantz, Town Clerk