

BOARD OF TOWN COMMISSIONERS

WORK SESSION

March 12, 2019 – 5:15 P.M.

PRESENT: Commissioner Susan U. Burdette, Chair
Commissioner Amy G. Chmielewski
Commissioner Philip L. Einhorn
Commissioner Brendan P. Hopkins - via telephone
Commissioner Patrick T. Richards
L. Jesse Bane, Town Administrator
Trish Heidenreich, Director of Economic Development
Steve Kline, Director of Public Works
Michael L. Krantz, Director of Administration
Lisa M. Moody, Director of Finance
Charles Moore, Chief of Police
Kevin L. Small, Director of Planning

OTHERS: Joan Suitt, Recording Secretary

ABSENT: Aegis Representative

APPROVAL OF AGENDA:

Commissioner Richards moved and Commissioner Einhorn seconded the motion to approve the Agenda as written. The motion carried.

TOWN ADMINISTRATOR:

The Town Administrator reminded the Cecil-Harford MML Chapter meeting is April 18th in Charlestown. Chair Burdette, Commissioner Einhorn will attend and Commissioner Chmielewski will notify tomorrow.

AGENDA FOR TOWN MEETING (Monday, March 18, 2019)

Presentations:

Student Achievement Award

Andrew Bailey Evans, Southampton Middle School, will receive the award.

Public Hearings:

Ordinance No. 789-19 Wireless Facilities and Utilities in the Public Way

Resolution No. 1124-19 Wireless Facilities and Utilities Design Guidelines

Resolution No. 1125-19 Fee Schedule Amendments for Small Cell Wireless

Resolution No. 1126-19 Fines and Penalties Amendments for Small Cell Wireless

The Director of Administration advised the Public Hearings are scheduled for the above.

Resolution No. 1127-19 Fiscal Year 2019 Budget Amendment

The Director of Finance stated nothing more has been added to the amendment for the Public Hearing.

Unfinished Business:

The Director of Administration informed Ordinance No. 789-19, Resolution No. 1124-19, Resolution No. 1125-19, Resolution No. 1126-19 and Resolution No. 1127-19 will come before the Town Commissioners for approval on March 18, 2019.

New Business:

FY19 Harford County Sewer Addendum

The Director of Finance advised Harford County's calculation on the bulk rate was received in January. It was compared to the last service agreement and the Town had questions that were answered to satisfaction. The Director of Finance informed both the bulk rate and ENR fee decreased and the Town will see a savings. However, the Town received the first quarter billing from Harford County that is much higher due to the amount of rain water treated. The Director of Finance reviewed anticipated expenditures in the sewer fund.

STAFFING:

The Director of Administration reported:

- Parking Enforcement - position posted. Crossing Guard interested.
- Armory Events Manager - revised job description complete, will post tomorrow.
- Sr. Planner - received applications.
- 2 Lateral Officers - offers being made.
- Dispatcher - full and part-time position posted.

CALENDAR:

The Director of Administration distributed the March, April, May 2019 calendar and requested additions/corrections. There were none.

MISCELLANEOUS :

Town of Bel Air Flag Day Ceremony

The Director of Administration advised Flag Day is not being well attended and he is contemplating reorganizing it. The Director of Administration is recommending the event be turned into an indoor scouting event where the scouts will earn badges.

Chair Burdette stated that is a great idea and won't have to worry about bad weather. Chair Burdette can supply contact information for the Boy and Girl Scouts.

Commissioner Richards remarked the Director of Administration is involved in so many events, this may be one to pass on instead of recreating it.

The Director of Administration will take that into consideration and make a decision.

MML Parade of Flags

The Town Administrator asked for a volunteer to carry the flag for the MML Parade of Flags. Commissioner Chmielewski offered.

May 20th Town Hall Meeting Date Change to May 23rd

The Director of Finance reminded the May 20th Town Hall meeting will change to Thursday, May 23rd, and wanted to make sure there will be a quorum. Commissioner Chmielewski is unable to attend.

Commissioners Report

The Director of Finance advised there was no change.

LIAISON REPORTS:

Commissioner Richards asked everyone to review the MOU for the Armory and get back with questions.

Commissioner Einhorn informed the bookstore owners asked the Cultural Arts Commission if they could place signs/pictures along the pathway at Rockfield for children of all ages to explore books.

The Director of Economic Development advised it will be a trail system similar to historical signs where you walk around to read.

Commissioner Chmielewski stated during the retreat the idea was discussed for a volunteer from the ABC look into establishing a Community Garden.

Steve Kline advised that ABC is willing to help and suggested someone be appointed to specifically take on the challenge and become a member of the committee.

The Town Administrator will contact the one interested in helping.

Commissioner Hopkins sent the Commissioners a rough draft on the Youth Committee that may have been hard to open and will place a copy in the Commissioners mailbox. Commissioner Hopkins and Officer Rhodes will begin working together. The plan is to have the first meeting in May and another in September before placing it in the Code. Contact Commissioner Hopkins with feedback.

Commissioner Hopkins inquired about the company involved in the water line insurance policies. The Town Administrator informed the letter to be sent out was contrary to what was discussed and the company refused to change it. He further advised that he would be informing the vendor that the Town of Bel Air would not be renewing the contract.

CLOSED SESSION:

At 5:55 p.m. Commissioner Richards moved and Commissioner Einhorn seconded the motion to go into Closed Session to discuss appointments to Board of Election Judges.

The Work Session reopened at 6:00 p.m.

The Town Administrator advised the Installation Banquet for Bel Air Volunteer Fire Company is April 13th and requested someone from the Town attend. Commissioner Hopkins informed the Deputy Chief will attend.

ADJOURNMENT:

With no further comments, the meeting was adjourned at 6:02 p.m.

Approved: March 18, 2019

Signature on file
Susan U. Burdette, Chair
Board of Town Commissioners

Signature on file
Michael L. Krantz, Town Clerk