

BOARD OF TOWN COMMISSIONERS

WORK SESSION

May 28, 2019 - 5:20 P.M.

PRESENT: Commissioner Amy G. Chmielewski - arrived 5:51 p.m.
Commissioner Philip L. Einhorn
Commissioner Brendan P. Hopkins - via telephone
Commissioner Patrick T. Richards - via telephone
L. Jesse Bane, Town Administrator
Steve Kline, Director of Public Works
Michael L. Krantz, Director of Administration
Lisa M. Moody, Director of Finance
Charles Moore, Chief of Police
Angela Robertson, Grant/Economic Development Coordinator
Kevin L. Small, Director of Planning

ABSENT: Commissioner Susan U. Burdette, Chair
Trish Heidenreich, Director of Economic Development

OTHERS: Joan Suitt, Recording Secretary

ABSENT: Aegis Representative

APPROVAL OF AGENDA:

Commissioner Einhorn moved and Commissioner Richards seconded the motion to approve the agenda as presented. The motion carried.

TOWN ADMINISTRATOR:

National Gun Violence Awareness Day - June 7, 2019

The Town Administrator sent a draft document to the Commissioners regarding the proclamation for National Gun Violence Awareness Day. The proclamation will be presented to the Harford County chapter of Maryland Moms Demand Action. Contact the Town Administrator with any questions.

AGENDA FOR TOWN MEETING (Monday, June 3, 2019)

Presentations:

Local Government Insurance Trust Training Grant Presentation

The Chief of Police informed LGIT awarded the Police Department a \$2,500 training grant to be presented at the June 3rd meeting. The training will occur at the Armory and other agencies will be invited to participate.

New Business:

Resolution No. 1132-19 - Strategic Plan for Fiscal Year 2020 - 2024

The Director of Planning advised the Strategic Plan will come before the Commissioners for approval. Added to the plan is a chart to be filled in as projects are completed.

Resolution No. 1133-19 - Town Fee Schedule Amendments

The Director of Finance notified of two amendments to the Town Fee Schedule that will be effective July 1st.

- The Sewer System Development Fee - collected for Harford County every year. The Town abides by Harford County schedule and increases by 6% each year. The FY20 increase was \$8,178 to \$8,669.
- New fee added under Sewer Fees - Miss Utility Fee discussed during the budget - \$35.00 per inspection and homeowners will be exempt.

These are being introduced on June 3rd and a Public Hearing is scheduled June 17, 2019. Other fees will be looked at in the future.

Appointment to Cultural Arts Commission

To be discussed during Closed Session.

STAFFING:

The Director of Administration advised:

- Accounts Payroll - interviews proceeding.
- DPW Laborer - interviews proceeding.
- Parking Enforcement - applications received.
- Police Officer - vacancy.

CALENDAR:

The Director of Administration distributed the June and July, 2019 calendar and asked for additions/corrections.

Added: Town Run - Sunday, June 2nd.

MISCELLANEOUS :

Amendments to Town Code Chapter 37 Elections

The Director of Administration is developing the amendments for the Town's Election Code. This Ordinance will clean-up the existing code on outdated references and be reviewed further at the next Work Session.

The Director of Administration informed of possible new language to the Election Code regarding campaign contributions as there is no mention of contributions currently. The basic language would cover campaign contributions and require a candidate, if fundraising, to name a Treasurer, basic campaign fund accountability, report contributions/expenditures, possible limitations on the amount of contributions from a single contributor, and the disbursement mechanism for leftover campaign funds following the end of the election.

Commissioner Richards agrees with the "house cleaning" of the Code and suggested a conversation with Mr. Keenan for a simple pro-active statement making candidates aware of fundraising. Commissioner Richards does not want it more complicated for the Town or for future candidates.

Commissioner Hopkins feels something needs to be in place and suggested limiting what one person could contribute.

The Director of Administration plans to prepare brief paragraphs to the existing Code requiring disclosure and transparency.

Amendments to Town Fines and/or Fee Schedules

The Director of Administration noted information was sent to the Commissioners regarding other fines/fees. The Director of Administration reminded changes do not have to be passed all the same time and requested contact with any concerns.

Commissioner Richards recommends this be discussed during a Work Session.

Commissioners Report

The Director of Finance reported there were no material changes from the last meeting.

LIAISON REPORTS:

Commissioner Einhorn attended the Memorial Day Ceremony and stated it was an outstanding program. The Director of Administration advised the American Legion Post 39 coordinates the program every year.

Acknowledgement was given to Department of Public Works for their help and assistance, including their personnel.

CLOSED SESSION:

At 5:47 p.m. Commissioner Einhorn moved and Commissioner Hopkins seconded the motion to go into Closed Session to discuss an appointment to the Cultural Arts Commission and Public Safety.

Ayes: Commissioners Einhorn, Hopkins and Richards

Nays: None

Absent: Commissioner Chmielewski

The motion carried.

The Work Session re-opened at 5:52 p.m.

ADJOURNMENT:

With no further comments, the meeting was adjourned at 5:52 p.m.

Approved: June 3, 2019

Signature on file

Brendan P. Hopkins, Vice Chair
Board of Town Commissioners

Signature on file

Michael L. Krantz, Town Clerk