

 <p><b>BEL AIR POLICE DEPARTMENT</b>  <b>POLICIES AND PROCEDURES</b>  <b>CHARLES A. MOORE</b>  <b>CHIEF OF POLICE</b></p>	<b>CHAPTER: 5</b>
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### 5:100 - Policy

It is the policy of the Bel Air Police Department that all employees shall comply with the rules of conduct as herein stated, with the additions and amendments to these rules that may be promulgated and with all other orders, directives, or policies, either verbal or written, which may be issued by competent authority. The violation of any rule of conduct, procedure, policy, directive or lawful order, whether written or verbal, subjects the violator to disciplinary action.

Ignorance of the rules, procedures, and orders of the Department is not justification for any such violation. An employee shall be responsible for his / her own acts and he may not transfer to others his / her responsibility for executing or failing to execute any lawful order or police duty.

### 5:101 - Introduction

The Bel Air Police Department has adopted a Law Enforcement Code of Ethics, based on that of the International Association of Chiefs of Police. Its aim is to further true professionalism in law enforcement and it has as its basic objectives:

1. Elevating the standing of the profession in the public mind, and strengthening public confidence in law enforcement.
2. Encouraging law enforcement officers to fully appreciate the responsibilities of their office.

3. Developing and maintaining complete support and cooperation of the public in law enforcement.
4. Insuring the effectiveness of the Department by encouraging the complete cooperation of its members for their mutual benefit.
5. Striving for full coordination of effort in all official relationships with other governmental agencies.
6. Considering police work to be an honorable profession and recognizing in it an opportunity to render a worthwhile service to society.

### 5:102 - Code of Ethics—Bel Air Police Department

1. As a Law Enforcement Officer, my fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception; the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality and justice.
2. I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of the Department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.
3. I will never act officiously or permit personal feelings, prejudices, animosities, or friendships to influence my decisions. With no compromise with crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.
4. I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession Law Enforcement.

### 5:200 - RULES OF CONDUCT

#### 5:201 - Authority

The Chief of Police shall have the power to make any rules necessary to promote the effective and efficient performance of the duties of the Department and to insure the good government of the Department and its employees. The authority of the Chief shall also include the power, to suspend, amend, rescind, abrogate, or cancel any rule adopted by him or by any former Chief of Police.

### 5:202 – Infractions not specifically enumerated

1. Violations that appear in the Chapter 6 (Discipline) Matrix may not be specifically enumerated in this policy but are considered violations of this policy.
2. An employee of the Bel Air Police Department may not commit any violation listed in the Chapter 6 (Discipline) Matrix.

### 5:203 - Unbecoming Conduct

1. Every employee shall conduct himself at all times, both on and off duty, in a manner which reflects most favorably on the Department. The phrase "reflects most favorably" pertains to the perceptions of both citizens and other Department employees. Conduct unbecoming an employee shall include that which tends to bring the Department into disrepute, or reflects discredit upon the employee as a representative of the Department, or that which tends to impair the operation or efficiency of the Department or employee.
2. A supervisor will not injure or discredit a subordinate through unreasonable, unjust, arbitrary, or tyrannical conduct, or abusive language.
3. An employee of the Department shall not maliciously threaten, strike, or assault any other employee of the Department.

### 5:204 - Insubordination

1. Employees of the Department shall, unless otherwise directed by competent authority, transact all official business with employees senior in rank or classification only through the official chain of command.
2. An employee shall promptly obey all lawful orders of a superior, including those from a superior relayed by an employee of equal or lesser rank. A lawful order is any order, either verbal or written, which an employee should reasonably believe to be in keeping with the performance of his duties or the responsibilities of his post.
3. Employees will obey all orders from superiors, whether written or verbal, except when compliance with such orders would require the commission of an illegal act. No employee without adequate justification will intentionally issue an order that is contrary to an order issued by a superior. Employees to whom conflicting orders are issued will call immediate attention to such conflict; however, if the conflict is not resolved, the last order will be obeyed.
4. Any order may be countermanded in an emergency. An employee countermanding a prior order will immediately report the reason for his action to his immediate supervisor. Responsibility for all prudent and reasonable action necessary for compliance with orders will remain with the superior issuing the order. Accountability for all action taken in compliance with orders remains that of the person taking such action.

5. At the scene of any incident, the assigned police employee shall be in charge until relieved at the direction of another police employee senior in rank.

### 5:205 - Criticism

An employee shall not criticize or ridicule the Bel Air Police Department, any other Town Department, or the Maryland Judiciary, their policies, or their officers by speech, in writing, or by expression in any other manner, when such speech, writing, or other expression is defamatory, obscene, unlawful, exhibits a reckless disregard for truthfulness, or tends to undermine the operation of the Bel Air Police Department, other Town agency, or the Judiciary by impairing their efficiency or interfering with their operation or maintenance of discipline.

### 5:206 - Abuse of Position

1. While deprived of police powers, police employees of the Department will not wear the uniform and will not represent themselves in an official capacity as an employee of the Department.
2. An employee is prohibited from using his official position or his official identification card or badge for personal or financial benefit or as a means of obtaining privileges not otherwise available to him, or for avoiding consequences of illegal acts. An employee may not lend his identification card or badge to another person, or permit it to be photographed or reproduced without the approval of the Chief of Police.
3. An employee shall not permit or authorize the use of his name, photograph, or official title identifying him as an employee of the Bel Air Police Department in connection with testimonials or advertisements of any commodity or commercial enterprise, or for personal reasons without the approval of the Chief of Police.
4. An employee shall not sign a petition, without the authority of the Chief of Police when his signature identifies him as an employee of the Department; nor shall any employee sign any petition which has an unlawful purpose. However, any employee may sign a lawful petition as a private citizen.
5. An employee shall not address a public gathering, appear on radio or television, prepare any article for publication, act as a correspondent to a newspaper or a periodical, release or divulge investigative information or any other matters of the Department, either in an official or unofficial capacity without first having obtained permission from the Chief of Police.

### 5:207 - Associations

1. An employee shall avoid associations or dealings with persons whom he knows, or should know, are racketeers, gamblers, felons, persons under criminal investigation or indictment, or others who have a reputation in the community for felonious or criminal behavior, except as directed otherwise by a superior. The purpose of this rule is to maintain the integrity of the employee and to avoid relationships which would tend to impair the operation of the Department.

2. An employee shall not visit or enter a house of prostitution, gambling house, or any other establishment wherein the laws of the United States, the laws of the State of Maryland, or any other law or ordinance of a political subdivision are violated except in the performance of duty and while acting in response to lawful and specific orders of a superior.
3. An employee of the Department shall not in any manner affiliate himself with any organization, association, movement, group or combination of persons which advocates the overthrow of the Government of the United States or any state, or which has adopted the policy of advocating or approving the commission of acts of force or violence to deny any person his rights under the Constitution of the United States or any state, or which seeks to alter the form of government of the United States or any state by unconstitutional means.

### 5:208 - Immoral Conduct

Every employee shall maintain a level of moral conduct in his personal affairs which is in keeping with the highest standards of the law enforcement profession. No employee shall be a participant in any incident involving moral turpitude which compromises or has the potential to compromise his ability to perform as a law enforcement officer or as an employee of the Bel Air Police Department, or causes the Department to be brought into disrepute.

### 5:209 - Conformance to Laws

An employee shall not violate his oath of office and trust or any other condition of his employment with the Town of Bel Air or commit an offense punishable under the laws or statutes of the United States or any sovereign nation, the State of Maryland, or public local laws or ordinances. Any employee who has been charged with a violation of any law, statute, or public local law or ordinance stipulated in this Section must report the facts concerning such violation immediately to his commanding officer. Parking violations, except when they are issued to a Department vehicle, are exempted from this subsection.

### 5:210 - Payment of Debts

1. Employees of the Bel Air Police Department shall make every effort to pay all just debts and legal liabilities. Disciplinary action may be taken when:
  - a. Judgments of creditors have been finally adjudicated and the employee, even though able to pay, has refused to comply with such judgment, or
  - b. The effects of such indebtedness have adversely affected the ability of the employee to perform his job or have negatively reflected on the reputation or effectiveness of the Department.
2. Absent extenuating circumstances, disciplinary action shall be inappropriate where:
  - a. The employee has made a genuine and sincere effort to pay his debts, or
  - b. The employee has filed for a voluntary bankruptcy petition.

### 5:211 - Seeking or Accepting Gifts, Gratuities/ Bribes

1. A police employee shall not solicit, seek, or accept any gift or gratuity, including food or drink for himself or another from any individual, business establishment, or merchant, where such offer of acceptance can be construed to be an effort to influence his official conduct as an Bel Air police officer.
2. A police employee shall not receive, seek, solicit, or share in any fee, reward, or other reimbursement for the performance of his official duties, or for his failure to perform official duties, except as directed by the Chief of Police. He shall immediately report any offer, or attempt to offer, of money, gift, or other gratuity made in an effort to influence his official conduct.
3. Employees of the Bel Air Police Department shall not solicit or accept any subscription or contribution for any purpose whatsoever except in conformance with Department policy.

### 5:212 - Political Activity

The political associations and political conduct of employees of the Bel Air Police Department shall be in conformance with the established policies and procedures of the Department.

### 5:213 - Labor Activities

An employee shall not engage in any strike or job action. Strike or job action includes, but is not limited to, a failure to report for duty, willful absence from duty, unauthorized holidays, sickness unsubstantiated by physician's statement, stoppage of work, or the abstinence in whole or in part from the full, faithful, and proper performance of the duties of employment for the purpose of inducing, influencing, or coercing a change in conditions, compensation, rights, privileges, or obligations of employment.

### 5:214 - Secondary Employment

A police employee shall not be employed in any capacity in any other business, trade, occupation, or profession, while employed by the Bel Air Police Department, except as established by Department and Town policy, and approved by the Chief of Police.

### 5:215 - Department Communications

1. An employee shall submit all reports, both verbal and written, required by the Department, on time and in accordance with established procedures. All official business transacted by Department employees must be processed through official channels.
2. The following procedure will govern the submission of reports in administrative investigations:
  - a. During any administrative investigation an accused employee shall, upon order of competent authority, submit a written report detailing the facts concerning his / her involvement in the incident being investigated where the

incident is related specifically, directly, and narrowly to the performance of their official duties.

- b. Whenever an employee of the Bel Air Police Department is ordered to submit a detailed report concerning an incident in which he is alleged to have been involved and if the authority ordering the report knows or should have known, that the report is likely to contain information which may be used as evidence against the employee in a disciplinary hearing, then the authority ordering the report will, at the time of such order, provide the member with a copy of Form 301 (Notification of Investigation) and a copy of Form 304 (Waiver of Hearing Board) The forms should clearly state that the recipient is the subject of an investigation, and clearly include the nature of the investigation. These criteria do not apply to the submission of procedural reports required by Department standard operating procedure, rule or policy. The original of both forms will be attached to the report of investigation concerning the incident.
3. A police employee shall report to his superior all information that comes to his attention concerning organized crime, racketeering, vice conditions, etc.
4. All reports submitted by employees of this Department will be truthful; no employee shall knowingly report or cause to be reported any false information. A clear distinction must be made between reports which contain false information and those which contain inaccurate or improper information. To prove by a preponderance of evidence that one has submitted a false report, evidence must be presented for consideration that such report is designedly untrue, deceitful, or made with the intent to deceive the person to whom it was directed.
5. All reports submitted by employees of this Department will be complete and will not contain improper or inaccurate information. Inaccurate or improper information may be characterized by that which is untrue by mistake or accident or made in good faith, after the exercise of reasonable care.
6. An employee shall treat the official business of the Department as confidential. Information regarding official business shall be disseminated only to those for whom it is lawfully intended. An employee may remove or copy official records or reports from the Department consistent with their official police duties or in accordance with the Freedom of Information Act. An employee shall not divulge the identity of a person giving confidential information, except as authorized by proper authority in the performance of police duties.
7. The content of draft promotional and transfer lists or other material labeled "Draft" or "Confidential" must be treated with the utmost sensitivity, as items of this nature may differ significantly when finalized. Only those employees officially directed under competent authority to review, discuss or have input into draft and confidential material may divulge the content of said material and then only to employees specifically authorized by official directive.

8. The use of BAPD telephones (including calls from car/portable phones) and FAX machines shall be limited to the conduct of official business except for personal emergency calls.

### 5:216 - Interrogations

1. In all instances where an employee of the Bel Air Police Department has been accused of an act of misconduct or of any other impropriety, the commission of which is a violation of any Department rule of conduct, procedure or order, the employee shall, after being advised of his rights as specified in the Department disciplinary procedures be subject to the procedures outlined in this Chapter. To the extent that the allegations of misconduct against an employee may also involve a violation of the criminal law, the procedures outlined in this chapter must be administered consistent with established constitutional rights guaranteed to all individuals charged with, or suspected of, criminal offenses.
2. During any administrative investigation an accused employee shall, at the request of competent authority, submit to an interrogation and CVSA/ polygraph examination. The questions to be asked during the interrogation and the polygraph examination will be related specifically, directly, and narrowly to the performance of the employee's official duties and to the subject matter of the current investigation.
3. On the order of competent authority, an employee shall submit to any medical, chemical, or other tests, photographs or lineups. All procedures carried out under this rule shall be specifically, directly, and narrowly related to the nature and scope of the accused's employment and conduct.

### 5:217 - Reporting For Duty

1. An employee of the Department shall not absent himself without properly approved leave.
2. An employee shall report for duty at the time and place specified by his superior and shall be physically and mentally fit to perform his duty. He shall be properly equipped and cognizant of information required for the proper performance of duty so that he may immediately assume his duties.
3. Every employee shall be entered into the CAD System to indicate the actual time his tour of duty began and ended.
4. If any employee of the Department is unable to report for duty due to sickness or other causes, such employee shall, as soon as possible, notify the on duty supervisor of the reasons for his absence.
5. Police employees, while off duty, shall be subject to call at all times. In the event of an emergency or potential emergency, police employees ordered to an "inactive on call" duty status and those required to leave word where they may be reached, will notify the on-duty Police Communications Operator of the location and telephone number where they can be contacted.

### 5:218 - Fictitious Illness or Injury Reports

An employee shall not feign illness or injury, falsely report himself ill or injured, or otherwise deceive or attempt to deceive any official of the Department as to the condition of his health.

### 5:219 - Interference with Duty

1. An employee shall not attempt to bring influence to bear on the Chief of Police for the purpose of securing promotion or reassignment, or to avoid penalties for violations of the Department's policies, rules, procedures or orders.
2. An employee shall not interfere with cases assigned to other employees for investigation without consent, except by order of a superior officer; nor shall he interfere with the operation of a division, section, or unit. An employee shall not interfere with any lawful arrest or any prosecution brought by other police employees of the Bel Air Police Department or by any other Department or person. A police employee shall not undertake any investigation or other police action not a part of his regular police duties without first obtaining permission from his superior unless he can justify the need for his immediate intervention.
3. An employee of the Department shall not be directly or indirectly concerned with making arrangements, agreements, or compromises between a criminal and a person who has suffered from his criminal acts for the purpose of allowing the criminal to escape any punishment prescribed by law. Any employee having knowledge of such an arrangement, agreement, or compromise shall report such to his immediate superior without delay.
4. An employee of this Department shall not reveal the identity of a police employee assigned to plain clothes or covert investigative work. An employee shall not recognize such employees unless such other member salutes or acknowledges him first.

### 5:220 - Abuse of Process/Withholding Evidence

An employee shall not intentionally manufacture, tamper with, falsify, destroy, or withhold evidence or information, or make any false accusations of a criminal charge.

### 5:221 - Evidence/Found and Recovered Property

Property which has been received as evidence in connection with investigations or which, for any other reason, comes into the custody of this Department will be processed in accordance with established procedures. An employee shall not improperly handle, lose, misplace, ~~or~~ convert to his / her own use, manufacture, tamper with, ~~or~~ damage through negligence, ~~or~~ destroy, or in any other way misappropriate any evidence or any other material or property found in connection with an investigation or other police action, except in accordance with established Department procedures.

### 5:222 - Suggestions Pertaining to Services

An employee shall not recommend or suggest in any manner, except in the transaction of personal business and then representing himself only as a private citizen, the employment or procurement of a particular product, professional service, or commercial service (such as an attorney, ambulance or towing service, bondsman, mortician, etc.). In the case of ambulance or towing service when such service is necessary and the person needing service is unable or unwilling to procure it, the employee shall proceed as a law enforcement officer in accordance with Department procedure.

### 5:223 - Requests for Assistance

1. When the public requests assistance or advice, either by telephone or in person, all pertinent information will be taken in an official and courteous manner, and will be acted upon consistent with established Department procedures.
2. Police employees of the Department shall not act in an official capacity, without authority, in any civil case, except where such action will prevent a breach of the peace or assist in quelling a disturbance.

### 5:224 - Citizen Complaints

An employee shall courteously and promptly accept any allegation or complaint made by a citizen against any employee of the Bel Air Police Department. The receipt and processing of all complaints shall be in conformance with established Department procedures.

### 5:225 - Courtesy

1. An employee shall be courteous to the public and to fellow employees. He shall be tactful in the performance of his duties, shall control his temper and exercise utmost patience and discretion, and shall not engage in argumentative discussions, even in the face of extreme provocation. While on duty or in the performance of his duties, he shall not use coarse, violent, profane, or insolent language or gestures toward the public or fellow employees. He shall not express any prejudice or use language which might be insulting or demeaning to the public or fellow employees concerning race, sex, religion, politics, national origin, lifestyle, or similar personal characteristics.
2. Police employees will at all times show respect for their fellow employees and will conform to the rules of military courtesy and military discipline as prescribed by the Chief of Police.

### 5:226 - Identification

1. During the times that a police employee is not readily identified by the uniform of the Bel Air Police Department, he shall carry his / her badge or identification card on his person. He / she shall furnish their name, identification number and assignment to any person properly entitled to this information, at any time, except when authorized not to do so by proper authority and when such refusal may be necessary for the proper performance of his police duties.

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2. When a police employee makes a traffic stop or makes an arrest while in plainclothes, they shall identify himself to the violator and display his badge and/or identification card.

### 5:227 - Personal Appearance

A police employee will maintain a neat, well-groomed appearance and will style his hair and wear his uniform consistent with established Department policy and procedures.

### 5:228 - Neglect of Duty

#### A. All Sworn Employees

1. Department employees shall be punctual in attendance to all calls, requirements of duty, court appointments, and other assignments.
2. An employee will not read, play games, watch television or movies, or engage in any activity personal business while on duty that would cause him to neglect or be inattentive to that duty.
3. The failure of a police employee to take appropriate action, either on or off duty, on the occasion of a crime, disorder, or other condition deserving police or department administrative attention by law is considered neglect of duty.
4. A police employee will not, without proper authorization, absent himself from his assigned place of work during his tour of duty.
5. When on duty, a police employee will respond, provide back up and assist other officers when requested, to the best of their ability.
6. When on duty, a police employee will respond to a request for assistance.
7. An employee will remain awake and alert while on duty. If unable to do so, the employee will report to his supervisor, who will determine the proper course of action.
8. A police employee may be authorized to suspend patrol or other assigned activity, subject to immediate recall at all times, for the purpose of having meals during his tour of duty, but only for such periods and at such times as are authorized by his supervisor. He will inform communications of the telephone number and location when he leaves service.

#### B. Supervisors

1. Supervisors will perform all assigned administrative duties.
2. Supervisors will respond to scenes when required and will provide appropriate Incident Scene Supervision.
3. Supervisors will maintain adequate staffing of their respective shifts (I.E. Scheduling, Assignments, Supervision).

### 5:229 - Alcoholic Beverages

1. An employee will not drink intoxicating beverages while in uniform or while on duty unless it is necessary for the performance of his duty. In every case where it is necessary for an employee to use intoxicating beverages while on duty, written permission must be obtained from the Deputy Chief or Chief of Police. An employee given written permission to consume intoxicating beverages while on duty may not do so to the extent that his ability to perform his duty is impaired.
2. An employee may not purchase alcoholic beverages while on duty.
3. An off duty employee may not purchase alcoholic beverages while they are wearing any part of their issued uniform.
4. An employee may not purchase alcoholic beverages while driving a departmental vehicle (on duty or off duty).
5. An employee will not report to work with any level of alcohol in his system.
6. Inactive: on call / unrestricted standby / Recalled to duty
  - a. Inactive: on call : An employee ordered to an inactive: on call duty status will not consume alcoholic beverages during the time that he is on call.
  - b. Unrestricted standby : An employee who, by virtue of a written or verbal order, duty schedule, etc., is informed that he has been placed on unrestricted standby duty status and that it is expected he will be able to immediately report for duty if called, will not consume alcoholic beverages.
  - c. Recalled to duty: An employee not in an inactive: on call or unrestricted duty status who has consumed alcoholic beverages and is recalled to duty will notify the supervisor on duty of his condition and will refrain from further consumption of alcoholic beverages. The employee will be afforded sufficient reporting time to assure the alcohol is no longer in his system.
7. No employee of the Department will bring any intoxicating beverage into any building or quarters officially occupied by the Bel Air Police Department, nor will he permit the same to be brought therein, except as evidence or pursuant to Department property held procedures, and excluding commercial or prescribed medication.

### 5:230 - Use of Drugs

An employee will not use any controlled substance, narcotic, or hallucinogen, except when prescribed in the treatment of an employee by a licensed physician or dentist. When controlled substances, narcotics, or hallucinogens are prescribed, an employee will notify the Chief of Police of this fact.

### 5:231 - Treatment of Persons in Custody

1. A police employee will not mistreat persons who are in his custody. He / she will handle persons in accordance with established Department procedures.
2. A police employee of the Department will not, without proper authority, release any prisoner in his charge or, through neglect or design, allow any prisoner in his charge to escape.
3. A police employee will not conduct any improper / unauthorized searches to include strip or cavity searches without proper authorization.

### 5:232 - Use of Force

A police employee, acting in ~~his~~ their official capacity, will not use unnecessary or excessive force. (See Chapter 3 – Use of Force)

### 5:233 - Firearms / Less Lethal Weaponry

Weapons shall not be used, displayed, ~~or~~ handled, discharged in a reckless, careless or imprudent fashion or contrary to established Bel Air Police Department policy and procedures.

### 5:234 - Department Equipment

1. Department equipment will be used and maintained in accordance with established Department procedures and will not be abused, damaged, altered, or through negligence, lost. An employee of the Department will not cause or contribute to the damage, abuse, alteration, or loss of any Department equipment through negligence or carelessness. An employee may not convert to his own use or in any way misappropriate Department equipment/property.
2. Any employee of the Department deprived of their police powers will turn in all Department issued equipment designated in the order suspending their police powers. Employees under suspension are not permitted to operate a Department vehicle.
3. An employee will operate an official vehicle in a careful and prudent manner, and will not through negligent or careless operation incur or cause damage to be incurred to Department property or to the property of another. They will obey all laws of the State of Maryland and all local ordinances, and conform to all Departmental procedures and regulations pertaining to operation and maintenance of any Departmental vehicle assigned to them on a permanent or temporary basis. An employee will at all times set a proper example for other persons by their operation of a vehicle.
4. Damage to or loss of Department equipment will be reported in conformance with Department procedure.

5. An employee will not have any item of Department equipment repaired, adjusted, or modified without official authorization.
6. Only employees of this Department will be permitted to operate or attempt to operate any Department owned vehicle, or use any Department issued firearm, or use any other item of property owned by the Bel Air Police Department; however, specific exceptions to this rule may be authorized by the Chief of Police.

### 5:235 - Incompetence

Employees of this Department shall be held strictly responsible for the proper performance of their duties. Employees shall maintain sufficient competency to properly perform their duties and assume the responsibilities of their positions. Employees shall perform their duties in a manner which will maintain the highest standards of efficiency in carrying out the functions and objectives of the Department.

### 5:236 - Sexual Behavior

An employee will not engage in any sexual behavior while on duty. While off duty Department personnel will not engage in any sexual behavior in a Department facility or while using a Department vehicle. Sexual behavior, for the purpose of this policy, is defined as any sexual act (defined in Criminal Law Article, Title 3:301(e) of the Annotated Code of Maryland), vaginal intercourse, or any touching for the purposes of arousal or sexual gratification.

### 5:237 - Ride-Along Program

1. The intent of the Ride-Along Program is to promote community interest in the Police Department and to enhance the overall Community Policing effort between BAPD and the citizens. Riders are to have a legitimate interest in the Police Department as a tax payer, potential applicant, certified police officer, or police internship, etc. Immediate Family, Relatives or Acquaintances of any description other than for the reasons set forth above are not intended to be part of a Ride-Along situation, and as such will not be considered for this program.
2. The Ride-Along Program Consent Release Form will be completed and signed by all appropriate persons, including the shift supervisor prior to the person riding in the vehicle. The intent is to reduce/eliminate the liability to the BAPD in the event the individual would be injured in some manner.
3. No person will be permitted to ride with an employee of the opposite sex, unless approved by the Deputy Chief or the Chief of Police.

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Revisions:

5:202 - Infractions not specifically enumerated

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Date: December 12, 2018

Approved:   
Charles A. Moore, Chief of Police

**END**