



PROCEDURES Special Development

Special Development applications shall be prepared in accordance with the requirements set forth in Section 165-94 of the Town of Bel Air Development Regulations and submitted as follows:

1. A complete and signed Planning Commission application. Include a list of all persons/entities having equitable title in the subject property.
2. The appropriate fee as outlined in the latest applicable Fee Schedule.
3. Include a list of all adjoining property owners (should be included with the application).
4. A Site Plan of the property meeting all requirements listed in Appendix A of the Development Regulations (12 copies, 15 copies if on a State Road).
5. If a new building or expansion is proposed, Architectural Renderings identifying proposed materials, colors and finishes must be submitted (10 copies).
6. An annotated checklist addressing all applicable performance standards should accompany the application.
7. Digital copies in appropriate format for all plan submissions
8. Any other required or requested information (such as Traffic Impact Analysis, Parking Study, Environmental Assessment, etc.) should accompany the application (3 copies unless otherwise requested).

PROCESS

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